



Utility Expo Exhibitor Donation Program

To help all exhibitors become more sustainable, The Utility Expo has created a program to assist exhibitors in repurposing gently used materials after the show.

Exhibitors who have materials at the show, such as electronics, furniture, landscape or building materials, flooring, etc., that would otherwise end up in a landfill may be able to donate them to a local Louisville charity.

How Does it Work?

Let us know what you may have to donate:

1. Outdoor exhibitors are encouraged to contact us and apply by September 15.
 - a. Staff will attempt to match donations with a local non-profit.
 - b. If a match is unavailable, exhibitor will still be responsible for removal and cleanup.
 - c. Materials must be in new or like-new condition.
2. Indoor exhibitor donations may be delivered by the exhibitor to the donation station after show close.

Items left behind without being approved as part of the program will result in additional charges for cleanup/disposal.

What types of items may be accepted?

- Electronics (TVs, computers, projection equipment)
- Furniture (chairs, sofas, tables, counters, ladders, vacuums, etc.)
- Decorations and plants (not rented plants)
- Building materials (flooring, lumber, etc.) may be accepted only if a charity can be found to accept them.
- Landscape materials (bark, stone, etc.) may be accepted only if a charity can be found to accept them. Note that items ordered from Floral Expo will be recycled by Floral Expo.
- Other items that may be of value to local charities.

Items we do not accept may include:

- Broken or damaged items, including items damaged during load-out.
- Custom-built booth structures or displays.
- Fresh, perishable, or opened food

Please reach out to John Rozum at JRozum@aem.org if you have questions about what may or may not be acceptable as a donation.



2023 Utility Expo Exhibitor Donation Form

Outdoor exhibitor donation forms are due by **September 15th** to THagen@aem.org.

Company Name: * _____

Booth Location: * _____

Booth Number: * _____

Contact Name(s): * _____

Contact Phone Number While at The Utility Expo: * _____

Contact E-mail: * _____

List All Donation Items:* _____

Additional Notes: _____

Items must be accepted in the program to be donated. Exhibitors who leave materials behind in their booth without written approval will be subject to removal/cleaning fees from the KEC.