

2025 HOTEL ROOM BLOCK POLICIES & INFORMATION



MAXIMUM SIZE OF EXHIBITOR ROOM BLOCKS

If your company utilized a room block through the official show hotel block in 2023, you may request up to a 10% increase in the number of rooms utilized on each night.

This rule does not pertain to new company requests. If you did not have a block in 2023, your requested block for 2025 will not be affected by this rule.

Show Management may review and reach out if there are concerns with the request.

IMPORTANT DEADLINES AND DATES

Date	Details
JUNE 27, 2025	Deadline to reduce room block without penalty. <ul style="list-style-type: none">You can release or cancel rooms in your room block without any penalty until June 27, 2025.You must submit a written request to Maritz to release rooms.
BEGINNING JUNE 28, 2025 THROUGH AUGUST 22, 2025	\$100 fee per released or canceled room* <ul style="list-style-type: none">The fee is calculated as <u>\$100 x number of rooms</u> released or canceled.From June 28 - August 22, 2025, you must submit a written request to Maritz to release rooms.
AUGUST 22, 2025	Name Deadline <ul style="list-style-type: none">Rooms will be held in room blocks until August 22, 2025. By this date, you must provide unique guest names (no duplicate names allowed), individual arrival/departure dates, and a credit card guarantee to turn the “holding” room into a confirmed reservation.
AUGUST 23, 2025 - Event	One Night Room Rate + Tax fee per released or canceled room* <ul style="list-style-type: none">On August 23, 2025, all rooms that do not have names assigned (“holding rooms”) will be released and the one-night room + tax fee per room will apply.Any reservations canceled on or after August 23, 2025, will be charged a one-night room + tax fee per room to the credit card on file.
BEGINNING SEPTEMBER 2025	Hotel Deposit Policy <ul style="list-style-type: none">At their discretion, Hotels may charge a deposit of one night room + tax to the credit card provided for reservation guarantee.

***All cancellation fees will be subject to Show Management review and will be charged after The Utility Expo 2025.**

OFFICIAL HOUSING PROVIDER

Maritz is the official hotel provider for The Utility Expo 2025. For questions or assistance, please contact the exhibitor coordinator at:

Phone: 864-342-6396 (Monday – Friday, 8 a.m. – 4 p.m. Central Time)

Email: Theutilityexpo-EXH@maritz.com